



JINNAH SINDH MEDICAL UNIVERSITY KARACHI

SITUATION VACANT

Jinnah Sindh Medical University, Karachi invites applications for the following posts from talented, determined and motivated individuals who desire progress and growth and can meaningfully enhance the progress of this institution.

S. No.	Name of Post	Regular / Contract	Eligibility Criteria
1	Director Affiliated Colleges	Contract	MBBS having experience in similar capacity in a medical university, well versed with the rules & regulations of the regulatory bodies and curriculum in different medical & Allied fields.
2	Director Research	Contract	Ph.D. or Post doctorate with strong research background and at least 10 years experience after post terminal qualification and research in relevant discipline in an HEC recognized University or a post-graduate institution. 15 publications in impact factor journals with at least 03 of these publications in the last five years.
3	Director Administration	Contract	Qualification: At least 2nd class Master's Degree with MBA and L.L.B. No academic qualification in his career of less than 2 nd class from HEC recognized University. Experience: 17 years experience as an Administrator in an educational institute including 5 years as Director Administration in a university. Should be well versed in legal knowledge of rules/regulations/statuary affairs general administration of public Sector University.
4	Associate Professor Physiology	Contract	As per PM&DC and HEC criteria
5	Secretary to Vice Chancellor	Contract	At least 2 nd Class Master's Degree from HEC recognized University with 06 years experience of drafting skills, shorthand / typing speed of 40 w/m, knowledge of Microsoft Office, with working experience in a Medical University/ Institution / Government/ Semi-Government/ Autonomous Body.

6	Administrator (Institute of Health & Business Management)	Contract	MBA from HEC recognized university, having atleast 17 years experience of Administration and Management on Senior position in a Govt./ Semi Govt./ Autonomous Institute.
7	Senior Instructor PDC	Contract	<u>Qualification:</u> MBBS with minor Diploma holders of DCN, DCH, DGO, DLO or etc. MCPS Peads or Gynae. <u>Experience:</u> at least 3 years experience as Instructor PDC conducting BLS workshops.

1. Application form is available on website www.jsmu.edu.pk hard copy of the application form should be sent along with two photographs, one set of attested photocopies of relevant documents in a sealed envelope, with three current referral letters and brief curriculum vitae.
2. Only Sindh domicile are eligible.
3. Every application form must be submitted along with an **original Pay Order of Rs.1500/- (Nonrefundable)** in favor of **Jinnah Sindh Medical University, Karachi.**
4. Incomplete application in any manner will be rejected.
5. All information will be kept confidential.
6. Please clearly mention the name of post on the right top of envelope.
7. Institution reserves the right to reject any or all the Applications.
8. Only short-listed candidates will be entertained for interview.
9. Applicant currently in Government service should apply through proper channel.
10. No TA/DA will be admissible.
11. Women & disable & Minority quota will be observed.

Last date for submission of application forms is **23rd Oct, 2019** and application should be sent only through courier service on the postal address given below.

POSTAL ADDRESS:

Additional Director Admin & HR
Jinnah Sindh Medical University,
Rafiqi H.J. Shaheed Road, Karachi. Postal Code 75510