



JINNAH SINDH MEDICAL UNIVERSITY

S. NO.	POST	QUALIFICATION / EXPERIENCE/ PUBLICATION
1.	<u>PROFESSOR</u> (Epidemiology / Biostatistics/ Nutrition) at APPNA Institute of Public Health, JSMU	As per HEC/ PM&DC Criteria Ph.D. in relevant field is mandatory
2.	<u>ASSOCIATE PROFESSOR</u> (Epidemiology / Biostatistics/ Nutrition) at APPNA Institute of Public Health, JSMU	As per HEC/ PM&DC Criteria Ph.D. in relevant field is mandatory
3.	<u>DIRECTOR</u> at APPNA Institute of Public Health, JSMU	Masters with 15 years of experience at working in a reputable organization
4.	<u>DIRECTOR QEC</u>	Ph.D. or Masters 10 year experience in similar position in Higher Education Institute, as per HEC requirement
5.	<u>ASSISTANT DIRECTOR QEC</u>	Masters with 3 year experience in similar position
6.	CHIEF SECURITY OFFICER	<ul style="list-style-type: none">• Experience of similar position working in large establishment or similar educational institution.• Under 55 Years of age medically fit.• Preferably from Law Enforcement Agencies / Armed Forces not below the rank of Major (R) with good service record.
7.	INCHARGE QUESTION BANK	Professor/ Associate Professor with Post Graduation preferably in Medical Education with 10 year experience
8.	ASSISTANT DIRECTOR ADMIN	The suitable candidate should have a Master Degree – Minimum 2 nd Division or equivalent or a Bachelor Degree with at least 3 year post qualification experience in a similar position.
9.	AUDIT OFFICER	M.Com / ACCA with 3 year experience in similar position
10.	PROCUREMENT OFFICER	Masters with 10 year experience in similar position Well versed in PPARA and SPPRA rules Experience preferably in Government Institution Projects Tender Preparation
11.	SENIOR ACCOUNT OFFICER	Suitable candidate should be an MBA/ M.Com. – Minimum 2 nd Division or equivalent with at least 3 years post qualification experience in the finance department of an educational institution / public sector university. Experience in budget preparation and release of the government grants would be an added advantage



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12.	ACCOUNT OFFICER	The suitable candidate should be an MBA / M. Com or BBA/ B.Com minimum 2 nd Division or equivalent or a Bachelors Degree with at least 3 year post qualification experience in a similar position
13.	ASSISTANT	The suitable candidate should have a Bachelor's Degree – minimum 2 nd division or equivalent with 3 year experience in similar position
14.	ASSISTANT CONTROLLER EXAMINATION	Masters preferably MBBS with 3 year experience in similar position at HEI
15.	SOFTWARE ENGINEER	The candidate should have Bachelor degree from HEC Recognized University in Software Engineering Accredited by Pakistan Engineering Council with five years of Experience as Software Engineer in well reputed organization. Should have expertise in DOT NET Frame Work (2005,2008 & 2010), C#, Visual Basic 6.0, Visual Basic.net, SQL Server (2005, 2008), MS Access 2007, ASP.net (2.0, 4.0), IIS, CSS, XML, HTML, xHTML, Java Script, Crystal Reports (2009,2010).
16.	WEB DEVELOPER	The candidate should have Bachelor degree from HEC Recognized University in Computer Science with five years of Experience as Web Developer in well reputed organization. The candidate should have expertise in DOT NET Frame Work (2005,2008 & 2010), C#, Visual Basic.net, SQL Server (2005, 2008), MS Access 2007, ASP.net (2.0, 4.0), IIS, CSS, XML, HTML, xHTML, Java script, Crystal Reports, Adobe Photo Shop, Adobe Illustrator and Flash.
17.	GRAPHIC DESIGNER	The candidate should have Bachelor degree from HEC Recognized University in Computer Science with five years of Experience as Graphics Designer. Must be Proficient in Photoshop, Adobe Illustrator, Corel Draw, Freehand, Flash and 3D Animation like 3D Studio Max.
18.	COMPUTER OPERATOR	Bachelor Degree from HEC Recognized University with one year of Computer Diploma from any institute recognized by the Board of Technical Education Sindh with three years of relevant experience.
19.	CHIEF TABULATOR	Masters with M.S. and Diploma in Information Technology with 7 year experience in similar position working in HEI



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20.	ASSISTANT TABULATOR	Masters with M.S. and Diploma in Information Technology with 3 year experience in similar position working in HEI
21.	PRINTING CELL OPERATOR	Graduate and computer literate with 2 year experience in operation of photocopier machine
22.	DATA ANALYST	MSc. Statistics from HEC recognized University with knowledge of SPSS and minimum 3 year experience in similar position
23.	DATE ENTRY OPERATOR	Intermediate at least 2 nd Division with one year of Computer Diploma from any institute recognized by the Board of Technical Education Sindh with one year of relevant experience.
24.	LAB TECHNICIAN SKILL LAB	Science Graduate with 2 year experience in similar position

1. Only Sindh Domiciled are eligible.
2. Application should be sent along with two photographs, one set of attested photocopies of relevant documents in a sealed Envelope, with three current reference letters and brief curriculum vitae.
3. Incomplete application in any manner will be rejected.
4. All information will be kept confidential.
5. Please clearly mention the name of post on the right top of Envelope.
6. Institution reserves the right to reject any or all the applications.
7. Only shortlisted candidates will be entertained for interview.
8. Applicant currently in Government services should apply through proper channel.
9. No TA/DA will be admissible.
10. All the above posts are subject to approval from Syndicate, JSMU if selected.
11. Rs. 1500/= Pay Order in the name of JSMU as processing fees is a mandatory requirement.

To download application form kindly visit <http://jsmu.edu.pk/jsmujobs.html>

Last date for submission of application is 30th September, 2016 and application should be sent only through courier at Office of the Registrar Jinnah Sindh Medical University, Karachi.

Note: Applications submitted directly to the Office of the Registrar will NOT be considered.

REGISTRAR
JINNAH SINDH MEDICAL UNIVERSITY
KARACHI

POSTAL ADDRESS

OFFICE OF THE REGISTRAR

Jinnah Sindh Medical University,
Rafiqi H.J. Shaheed Road, Karachi. Postal Code# 75510