



**JINNAH SINDH MEDICAL UNIVERSITY  
INSTITUTE OF MEDICAL EDUCATION**

**CERTIFICATE IN HEALTH PROFESSIONS EDUCATION (CHPE)**

**February – July 2021**

**Rafiqi H.J Shaheed Road Karachi, Sindh, Pakistan**

**P.O Box 75510**

## CERTIFICATE IN HEALTH PROFESSIONS EDUCATION (CHPE)

### INTRODUCTION OF THE CHPE PROGRAM

It has been observed in Pakistan that medical and dental colleges that have a functional Health Professions Education department or unit have a more dynamic educational environment than those who do not have such a fully functional unit. JSMU recognizes that efficacy of such units and departments. The University encourages institutions to have their faculty develop basic skills in teaching and assessment to have a positive impact on the teaching-learning process.

The Institute of Medical Education at JSMU, keeping in line with the vision of the University, has designed a special course to suit the needs of not only the institutions but also the faculty.

The Certificate in Health Professions Education (CHPE) is a six-month program focusing on developing basic skills in teaching and assessment. This uniquely designed course will follow a blended approach; it will have online sessions, both synchronous and asynchronous as well face-to-face ones. This course demands participants to give their time and efforts. IME has sincerely endeavored to make this journey as academically beneficial and enjoyable as possible.

Note: Credits of CHPE are not transferrable to JSMU-MHPE program.

### Aims of the CHPE program

The JSMU-CHPE program aims to improve the teaching and assessment practices and processes in health professions institutions. It aspires to work at the practitioner level and form a platform for advancement of standards of health professions education.

### Program Outcomes

By the end of the program, learners will be able to:

- i) demonstrate skills in high quality teaching (face-to-face and online), lesson planning and item writing
- ii) make informed, evidence-based decisions

### Program Structure

The Certificate program is divided into 3 modules with specific time spans as given in the table below. Each module will consist of workshops plus some independent assignments.

Module title	Duration
Module One: The teaching and assessment of Knowledge	1 <sup>st</sup> February to 31 <sup>st</sup> March 2021
Module Two: The teaching and assessment of Skills	1 <sup>st</sup> April to 31 <sup>st</sup> May 2021
Module Three: The teaching and assessment of Behaviours	1 <sup>st</sup> June to 31 <sup>st</sup> July 2021

## **CONTACT SESSIONS**

Participants will be invited to attend a contact session every fortnight on Tuesdays and Wednesdays for six months. These sessions will be from 0930 to 1500 hours maximum and may be online or on-campus. Due to the prevalence of COVID-19, IME cannot, at the moment, commit to dates for the on-campus sessions. The latter will depend on the policy of the University at that time.

Applicants are strongly advised to consider the above stated schedule before they apply for this program. They will have to have an off from all professional duties and responsibilities during the contact sessions in order to give complete, dedicated time to learning.

Barring unusual circumstances and emergencies, IME will NOT re-schedule classes.

## **REQUIREMENTS**

Participants must have their own laptops/ computers, a dependable internet connection, a functional microphone, and an uninterrupted source of power/ electricity. IME will not be responsible for interruptions in connectivity due to disruptions in internet connection and/ or power failures. IME will not repeat sessions.

## **PRE-REQUISITES**

Applicants must be proficient in using computers before they take admission in this program. They must know how to use MS office, especially MS word and MS PowerPoint. They must also be efficient at web browsing. Candidates who do not demonstrate proficiency in computer usage during the first contact session will not be allowed to continue in the program. There will be no refund of fees.

## **HOW TO APPLY**

Please submit online application form and relevant scanned documents at [www.admissions.jsmu.edu.pk](http://www.admissions.jsmu.edu.pk)

## **TEACHING LEARNING METHODS**

1. Collaborative learning
2. Independent learning
3. Interactive Lectures
4. Online learning
5. Small group discussions
6. Student-led Presentations
7. Team-based Learning
8. Workshops

## **ASSESSMENT POLICY**

- There will be a test at the end of every module which will comprise of multiple components. The minimum pass marks are 60% (Grade of B-) in each component of the test. This is based on JSMU policy.
- Candidates have to pass in each component of the tests separately. Those who fail even in a single component and have obtained greater than 60% in the aggregate will be considered as fail.
- Candidates will have to re-do the failed component/s only.
- Every module will have equal weightage.

**Note:** Candidates who have less than 75% attendance will not be eligible for the tests. Punctuality and regularity in the sessions are a must and noncompliance with the attendance policy will result in removal from the program.

#### GPA Awards Table

<b>Marks obtained in % range</b>	<b>GPA</b>	<b>Alphabetical Grades</b>
80-100	4.0	A+
75-79	3.8	A
70-74	3.6	A-
67-69	3.3	B+
63-66	3.0	B
60-62	2.7	B-
56-59	2.3	C+
50-55	2.0	C
<50 Ungradable	0	U

#### ELIGIBILITY FOR CERTIFICATE

- Candidates must secure a minimum score of 60% in each module
- Have fees clearance
- Have an attendance of atleast 75%

#### FEE STRUCTURE FOR CHPE PROGRAM

Following is the fee structure

<b>Particulars</b>	<b>PKR</b>
Fee per module	23,000
Application Processing fees (1 time only)	1,500
Test fee per module	2,500
<b>Total payment for the CHPE program</b>	<b>78,000</b>

50% concession will be offered in tuition fees (only) to JSMU faculty.

Fee payment will have to be made before the start of every module. JSMU will provide fee challan to every candidate. Fee will have to be paid in a bank designated by Jinnah Sindh Medical University.

**ADMISSION CRITERIA**

The participants should possess any one of the following or equivalent qualification registered with the respective national regulatory/accrediting body to get enrolled (minimum 16 years of education from HEC recognized university).

- MBBS/MD ((Registered with PMDC/PMC)
- BDS (Registered with PMDC/ PMC)
- B.Sc Nursing- 4 Years (Registered with PNC)
- B.Sc Paramedics- 4 Years
- Pharm D/Equivalent (Registered with Pharmacy Council)
- BS Physiotherapy/Equivalent
- Bachelors in any of the Allied Health fields

Experience: at least one-year teaching experience in relevant field will be preferable  
In case of MBBS/BDS degree holders, one year of full-time house Job from a PMDC/PMC recognized institution is required.

Admission is strictly on first-come-first served basis. The maximum number of seats is 25. Preference will be given to faculty members of JSMU constituent institutions. After selection of JSMU faculty, faculty of institutions outside JSMU will be given a chance. The rights of admission are reserved with JSMU.

Final decision for admission will be taken by the IME Admission Committee. Once the admission list is finalized, it will be announced on the JSMU website and an email will be sent to successful candidates only.

**LAST DATE FOR APPLICATION:**

All Complete applications must be received by 25<sup>th</sup> January 2021

Final list will be announced on 28<sup>th</sup> January 2021.

**LAST DATE FOR FEE PAYMENT MODULE ONE: 10<sup>th</sup> February 2021**

**DOCUMENTS (attested photocopies) REQUIRED WITH APPLICATION FORM:**




- a. Candidate National identity card
- b. Candidate recent 2 passport size photographs
- c. Bachelor's degree with valid PMDC/PMC certificate or from relevant council
- d. Any postgraduate degree (if applicable)
- e. NOC from the college/institute Principal / Dean /Head of Department



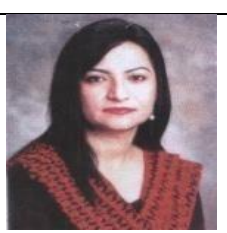

Every applicant has to submit a No Objection Certificate from the concerned senior stating that the applicant will be given a complete off from his/ her official duties twice a week after every two weeks for the duration of the CHPE program.

**Additional requirements for JSMU faculty only**







- i. JMSU employment card
- ii. JSMU 1-month pay slip

**FULL TIME ACADEMIC STAFF**

<p>Dr. Syeda Kauser Ali MBBS, MHPE, PhD Prof. and Chairperson, Medical Education</p>	
<p>Dr. Shaur Sarfaraz BDS, MBA (HCM), MHPE, C-ODE Lecturer and Coordinator-CHPE Focal person DLU and DEC</p>	
<p>Dr. Hina Khalid MBBS, MHPE (candidate) Lecturer</p>	
<p>Dr. Lubna Baig MBBS, MPH, FCPS, PhD in Medical Education Professor AIPH</p>	
<p>Dr. Ata-ur-Rehman MBBS, MHPE, FCPS Prof. and Advisor to the Vice Chancellor</p>	

<p>Dr Marie Andrades MBBS, FCPS, MHPE Professor Family Medicine</p>	
<p>Dr. Ghazala Usman MBBS, MPH, PGD (Bioethics), MHPE Professor Community Medicine</p>	
<p>Dr. Nighat Shah MBBS, MCPS, FCPS MRCOG(UK), MHPE Assistant Professor Obstetrics &amp; Gynecology</p>	
<p>Dr. Rahat Naz, MBBS, MHPE Lecturer CME Unit, JSMU</p>	

## VISITING FACULTY

<p>Dr. Masood Jawaid          Director, Distance Learning Unit          (Honorary)          MBBS, FCPS, MHPE</p>	
<p>Prof. M. Shahid Shamim          MBBS, FCPS, FRCS, MHPE</p>	
<p>Dr. Sobia Ali          MBBS, MHPE</p>	
<p>Dr. Afifa Tabassum          MBBS, MHPE</p>	
<p>Dr. M. Suleman Sadiq Hashmi          MBBS, MBA, MHPE</p>	
<p>Dr. Nusrat Shah          MBBS, MCPS, FCPS, MHPE</p>	
<p>Dr. Tariq Chundrigar          MBBS, FRCS, MHPE</p>	