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REPAIR AND RENOVATION OF LECTURE HALLS OF GROUND AND FOURTH FLOOR

AT JSMU, KARACHI

INSTRUCTION FOR APPLICATION FOR THE POST-QUALIFICATION

All Constructors desiring to qualify for the contract should complete & submit the Qualification Form to:

Consultant

P&D / Procurement Department,
Jinnah Sindh Medical University,
Rafique H.J. Shaheed Road, Karachi
Postal Code 75510
Tel:021-99205185, Fax. 021-99201372

no later than the date stated in the Tender Notice.

All inquiries relative to this document and/or Post-qualification forms should be addressed in writing to the above address. Basic Conditions for Post-Qualification are as follows;

- a) Information supplied by the Constructors for the Post-qualification statement must apply to company named on the statement. The substitution of background information pertinent to Post-qualification will not be considered for another company related to the applicant company through a "Group ownership". Contracts will be awarded only to the Post-qualified companies.
- b) The Consultant will review the information supplied by the firms submitting Post-qualifications forms and will report to the Employer who will advise the applicants of their decision. The decision of the Employer in this connection shall be final and binding on all Constructors.
- c) Firms applying for registration individually or Joint Venture are advised that any variation of constitution or membership from that put forward in response to this notice, without prior approval of the Employer may result in disqualification of the firm or any Constructor it may submit.
- d) The response to this notice must be sufficiently detailed to convince the Employer that the firms applying for registration have the experience as well as the technical, administration and financial qualifications necessary for the execution of the subject works and they must prove that they have carried out similar works and demonstrate the capabilities stated in Qualification Criteria
- e) Firms submitting Post-qualification applications may be required during the review process to make personal presentations of their qualifications to the Employer. If so, the candidate management personnel of the firms will be required to be present.
- f) Post-qualification statement documentation, including financial statement, auditor's report & bank references, shall be in English language (a legally attested copy required with the Post-

qualification forms). No Post-qualification statements will be accepted for review by the Employer after dead line for submission.

POST-QUALIFICATION OF CONSTRUCTORS

1.0 SCOPE OF WORKS

Consultant, P&D/Procurement Department, Jinnah Sindh Medical University(**The Employer**) invites Tenders from Constructors registered with Pakistan Engineering Council in **Category C4 or above with specialty codes CE10 & EE04 for Repair and Renovation of Lecture Halls of Ground and Fourth Floor.**

Constructors are hereby advised to form joint venture as a Lead partner with reputable furniture manufacturer/Supplier firm as their Sub Partner.

The components of the Works shall consist of, but not be limited to the following:

- Civil, Plumbing, Electrical, Communication, Mechanical, Lifts, HVAC & External Development Works including fabrication /supply & installation of Auditorium chairs.

2.0 SUBMISSION OF APPLICATIONS

2.1 Post-qualification document & forms shall be submitted in separate sealed Envelope (prepared on the basis of the instruction & information required as per this Post Qualification Document) and marked as Technical Bid may delivered by hand or through registered mail/courier to:

Consultant
P&D / Procurement Department,
Jinnah Sindh Medical University,
Rafique H.J. Shaheed Road, Karachi
Postal Code 75510
Tel: 021-99205185, Fax. 021-99201372.

not later than the date mentioned in the Post-qualification Notice published in newspapers and be clearly marked

POST-QUALIFICATION DOCUMENT FOR CONSTRUCTORS

“REPAIR AND RENOVATION OF LECTURE HALLS OF GROUND AND FOURTH FLOOR AT JSUM, KARACHI.”

The name and mailing address of the applicant shall be clearly marked on top left corner of sealed envelope.

2.2 The applications shall be prepared in English language. Information in any other language shall be accompanied by its certified translation in English. The Employer reserves the rights for rejection of Post-qualification incase of non-compliance of the above requirement.

- 2.3 The applicants shall respond to all questions and provide complete information as advised in this document. Any false information provided or any lapses to provide essential information may result in disqualification of the applicant.
- 2.4 The applicant's queries, if any, may be sent to the Employer.

3.0 QUALIFICATION CRITERIA

3.1 GENERAL

Post-qualification will be based on all the criteria given in succeeding sections regarding the applicant's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the applicant's responses in the forms provided. The Employer reserves the right to waive minor deviations if these do not materially affect the capability of an applicant to perform the contract. Sub-contractor's/Joint Venture experience and resources shall not be taken into account in determining the applicant's compliance with the qualifying criteria.

The Employer reserves the right to verify or seek clarification/substantiation of the information furnished by the applicants. The Employer may reject any application for any misrepresentation knowingly made by any applicant in, or pursuant to, their application or for any statement furnished in connection therewith, and intended to be relied upon by the Employer, which is incorrect in any respect.

3.2 PRELIMINARY EXAMINATION FOR LEAD FIRM/PARTNER

All applications/documents submitted shall be checked for the following items:

1. Has the Letter of Application (Annex A) been signed?
2. Has all information asked for in **Form A-1 to A-9** been provided?
3. Have all Affidavits required under **Form A-9** been provided and duly signed by the authorized person?
4. Have audited balance sheets of last **three (03) years** been provided?

3.3 INITIAL SCRUTINY

All the applicants shall be subjected to initial scrutiny using the following criteria:

1. Valid Registration with Pakistan Engineering Council in **Category C4 or above** with **Specialty Code CE-01, CE-09, CE-10, EE-01, EE-04, EE-07 & ME-01. Joint venture form duly signed with Furniture manufacturer/ Supplier.**
2. Sub partner Furniture Supplier/ manufacturer valid registration with relevant

government departments / authorities.

3. Lead partner At least one(01) similar building works having minimum cost of **Rs.100 million** completed during the last **Five (05) years**. Similarly, experience of Sub Partner manufacturing and supplying of all types of furniture for Educational Institutes having minimum cost of Rs. 20 million during the last Two (02) years.
4. National Tax Number (**NTN**) Certificates for both Lead & Sub partners.
5. Registered with FBR in Income Tax & Sales Tax & enlisted as Active Tax Payer for both lead & sub partners.

Contractors/firms, failing to comply any of the above conditions, will be disqualified and their profile will not be evaluated any further.

3.4 DETAILED EVALUATIONFOR LEAD FIRM/PARTNER

After the initial screening of all applicants, a detailed evaluation of the constructors shall be undertaken using the following criteria based on the scoring system as follows:

Sr. No.	Category	Marks
1.	Financial	25
2.	Experience	25
3.	Personnel	10
4.	Equipment	10
5.	Quality Assurance Requirements	10
6.	Project Understanding and Execution Strategy with available resources.	10
7.	HSE Plan for the project	10
	Total :	100

Note: Post qualification status shall be decided on the basis of Pass/Fail basis. The applicant must secure at least 50% score in each category at an overall score of 60% cumulatively.

3.5 CRITERIA FOR DETAILED EVALUATION

Detailed evaluation criteria are as below:-

3.5.1 Financial Capability of an applicant will be taken as follows:

3.5.1.1 The Applicant shall demonstrate that he has access to, or have available liquid assets, un-encumbered real assets, lines of credit and other financial means sufficient to meet the cash flow for the execution of works.

3.5.1.2 The Audited Balance Sheets and Annual Turn Over for the **last three years (Form A-2 and A-7)** must be submitted and should demonstrate the soundness of the applicant's financial position, showing long term profitability. Where necessary, the Employer will make inquiries with the applicant's bankers.

3.5.1.3 Points shall be awarded under this category based on following criteria:

S. No.	Description	Max Points Assigned	Criteria for Points Obtained
a)	Available Bank Credit Line	03	<ul style="list-style-type: none">One (01) Point is given if the available bank credit line limit is equal to Rs. 5 Million. One (1.0) point is given for every Rs. 2.5 Million increase in the Credit Line.Full Points are given in case the limit is Rs. 10 million or more.
b)	Average Working Capital in last 3 years	10	<ul style="list-style-type: none">Five (05) Points are given if the average working capital for last three years is equal to Rs. 5 Million. Additional 0.7 point is given for every Rs. 1.0 Million increase in the working capital.Full Points are given in case of working capital for the last three years is Rs. 10 million or more.
c)	Average Annual Turnover in last 3 years	10	<ul style="list-style-type: none">Five (05) Points are given if the average annual turnover for last three years is equal to Rs. 50 Million. One (01) additional point is given for every Rs. 7.5 Million increase in the average annual turnover.Full Points are given in case of Average Annual Turnover for the last three years is Rs. 100 million or more.

d)	Income Tax Returns of last three years	02	<ul style="list-style-type: none"> No points will be given if Income Tax Returns is not attached. Full points will be given in case of submission of last three years tax returns.
Total Points Allocated			25

3.5.2 Experience Capability

Information regarding **similar building** projects completed during last ten years shall be supported by documents such as Taking Over/Completion Certificate, Defects Liability Certificate and any other relevant document showing the cost of works at award/completion:

Experience	Points
i. Similar building/project of cost Rs. 100 M or more completed during last five (05) years a) One building/project or b) Two buildings/projects	5 or 10
ii. Similar building/project of cost Rs. 100 M or more in-hand. a) One building/project or b) Two buildings/projects	10 or 15
Maximum Points	25

3.5.3 Personnel Capability

Personnel will be evaluated on the basis of following points:

Key Personnel	Points (maximum)
i. Project Manager	5
ii. Project Engineer (Civil)	2
iii. Project Engineer (Electrical)	2
iv. Interior Designer	1
Total Points (maximum)	10

(Information regarding education qualification, total work experience and specific work experience is to be supported by documents such as copy of education qualification certificate/degree and CVs of concerned personal propose for the above position duly signed and any other relevant documents).

Points for personnel will be given on the basis of the following criteria:

- i. **Project Manager (Form A-4 and A-5)**
(Must be registered as Professional Engineer with P.E.C)

Qualification	Points
B.E./ B.Sc. Civil Engineering	Mandatory
Specific work Experience (years)	
More than 10	5.0
05-10	3.0
Less than 5Years	0.0
Maximum Points	5.0
Total Points (maximum)	5.0

- ii. **Project Engineer (Civil) (Form A-4 and A-5)**
(at least a Diploma of Associate Engineering in Civil Engineering)

Qualification	Points
B.E./ B.Sc. Civil Engineering	0.5
Total work Experience (years)	
More than 10	1.5
05 ⁺ -10	1.0
05 or less	0.0
Maximum Points	1.5
Total Points (maximum)	2.0

- iii. **Project Engineer (Electrical) (Form A-4 and A-5)**
(at least a Diploma of Associate Engineering in Electrical Engineering)

Qualification	Points
B.E./ B.Sc. Electrical Engineering	0.5
Total work Experience (years)	
More than 10	1.5
05 ⁺ -10	0.5
05 or less	0.0
Maximum Points	1.5
Total Points (maximum)	2.0

iv. Interior Designer (Form A-4 and A-5)

Qualification	Points
Qualified Interior Designer from any reputed institute	0.5
Total work Experience (years)	
More than 10	0.5
05 ⁺ -10	0.3
05 or less	0.0
Maximum Points	0.5
Total Points (maximum)	1.0

3.5.4 Equipment Capability

The applicant shall own, or have assured access to (through rental, lease, purchase agreement or other means), the following key equipment (limited to only major items of equipment) in full working order, and must demonstrate that, based on known commitments, these will be available for deployment on the proposed contract or works. **(Form A-6)** The applicant may also list alternative equipment which he would propose for the contract together with an explanation of the alternate proposal.

Equipment Type & Characteristics	Required Qty.	Points
1. Concrete Mixer Machines	1	4
2. Generators (25 KVA)	1	2
3. Level Machine	1	2
4. Total Station	1	2
Maximum Points		10

3.5.5 Quality Assurance Requirements

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Description	Maximum Marks
i)	Company's QA/QC Manual/Plan	10
	Sub-total	10

3.5.6 Project Understanding and Execution Strategy

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Description	Maximum Marks
i)	General strategy / Work Plan to execute Repair / Renovation works with available resources.	5
ii)	Submit proposed material sources in the area intended to be used for the works.	5
	Sub-total	10

3.5.7 Health, Safety and Environment (HSE) Plan for the project

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Description	Maximum Marks
i)	HSE Plan showing details of Health & safety measures to be taken along with response and mitigation plans with required resources in accordance with prevailing HSE laws & standards	10
	Sub-total	10

3.5.8 Litigation History (Form A-8)

The applicant shall provide accurate information of all litigation or arbitration resulting from contracts completed or under execution over the last **five (05) years**. A history of more than two awards against the applicant may result in rejection of the application.

4.0 BLACK LISTING & OTHER AFFIDAVITS:

An affidavit shall be provided that the applicant has never been black listed. Noncompliance to this requirement may result in rejection of the application.

The applicant shall also provide an undertaking on non-judicial stamp paper to the effect that all documents / particulars / information given with this Post-qualification document are true. The applicant shall also provide an affidavit to the effect that applicant has never indulged in corrupt, fraudulent or collusive practice for procuring contracts. Affidavits furnished on company's letter head will not be considered for marking.

B. TECHNICAL EVALUATION CRITERIA FOR SUB PARTNER (FURNITURE MANUFACTURER/SUPPLIER)

Bidders are required to provide evidence/supporting documents with respect to all information given here under.

a. Mandatory Information

Sr #	Description
1.1	Name of Manufacturer/Supplier Firm
1.2	Type of firm whether individually owned (sole proprietorship), partnership, corporation or joint venture and the names of its owners or partners (copies of Partnership Deed, Joint Venture Deed etc. are to be submitted as evidence)
1.3	Address of registered office, Phone, Fax. Email address etc.
1.4	Location/ Address of Display Centre/Showroom

b. Financial Soundness (Max. Marks = 25)

Sr #	Description	Maximum Marks	Criteria for Marks Obtained
2.1	Registration with relevant government departments / authorities	5	<ul style="list-style-type: none"> ➤ 5 marks will be added in case of valid evidence are provided ➤ No marks will be given if no evidences of registration or invalid/ outdated evidence are provided.
2.2	Number of years of company establishment	3	<ul style="list-style-type: none"> ➤ 3 marks will be given for 10 years of establishment. ➤ For less than 10 years, use the following weightage: 3 x (A/10), where A is no. of years in digits (for example 1.5 for one & half year). ➤ Copies of company registration/partnership deed, articles of associations, joint venture deed etc. are required to be submitted as evidence. ➤ No marks will be given if no evidence or fake/invalid evidence is provided.

Sr #	Description	Maximum Marks	Criteria for Marks Obtained
2.3	Bank Account Details	3	<ul style="list-style-type: none"> ➤ 3 marks will be given if details of bank account (supported by Banks's Letter & statement of last 6 months) is provided. ➤ No marks will be given if no account detail and relevant documents/evidence is not provided.
2.4	Working Capital in last 03 years	10	<ul style="list-style-type: none"> ➤ 10 marks are given if the available average working capital for last three years is equal to or above PKR 10 Million ➤ For the capital less than 10 Million, use the weightage: 10 x (A/10), where A is Amount in Million. ➤ No marks shall be given if available average working capital of last three years is less than PKR 02 Million.
			<ul style="list-style-type: none"> • Audited reports or any other equivalent evidence to justify working capital of last 03 years is required to be submitted. • No marks will be given if no evidence or outdated/invalid evidence is provided.
2.5	Blacklisted/Debarred from any agency	2	<ul style="list-style-type: none"> ➤ 2 marks will be given in case affidavit submitted by the company that it has not been black listed is attached ➤ In case the firm is blacklisted or debarred any government department/ private client, no marks will be given. ➤ Providing false statement that the firm is not black listed by any government department/ private client in this regard would lead to disqualify from the process regardless of the fact that firm is qualifying otherwise.
2.6	Litigation History in which Decision has been given against the firm(s)	2	<ul style="list-style-type: none"> ➤ In case the firm is involved in any litigation, no marks will be given and 2 marks will be given in case affidavit of no litigation is attached.
Note:	<i>Affidavits as mentioned in serial no. 2.5 & 2.6 above are required to be submitted separately on judicial stamp paper in original. Affidavits furnished on company's letter head will not be considered for marking.</i>		

c. Experience Record – (Max. Marks = 15)

Sr #	Description	Maximum Marks	Criteria for Marks Obtained
3.1	<p>Previous experience of manufacturing and supplying of all types of furniture in last 05 years to:</p> <p>➤ Govt./Commercial Organizations</p>	05	<p>➤ 05 marks will be given if contracts/ supplies completed in last five years have total value of PKR 05 Million or above.</p> <p>➤ For contracts having total value less than 05 million, use the weightage: 05 x (A/05)</p> <p>➤ Copies of completion certificates from concerned authorities/ clients are mandatory to be submitted as evidence.</p> <p>➤ No marks will be given if no evidence or fake/invalid evidence is provided</p>
	<p>➤ Educational Institutions</p>	05	<p>➤ 05 marks will be given if contracts completed in last five years have total value of PKR 05 Million or above.</p> <p>➤ For contracts having total value less than 05 million, use the weightage: 05 x (A/05)</p> <p>➤ Copies of completion certificates from concerned clients/authorities are required to be submitted as evidence.</p> <p>➤ No marks will be given if no evidence or fake/invalid evidence is provided</p>
3.2	<p>Current commitment of supplying & / or manufacturing of furniture items to government, educational institutions, multinational companies, banks etc</p>	05	<p>➤ 05 mark will be given if current contracts for manufacturing or supplies have total value PKR 05 Million or above</p> <p>➤ For contracts having total value less than 05 million, use the weightage: 05 x (A/05)</p> <p>➤ Copies of supply orders/ work orders are required to be submitted as evidence.</p> <p>➤ No marks will be given if no evidence or fake/ invalid evidence is provided</p>

d. Expertise – (Max. Marks = 20)

Sr #	Description	Maximum Marks	Criteria for Marks Obtained
All Bidders are required to provide detailed information/expertise of their firm/ company in the following categories in the shape of printed material, photos, presentations or any other means:			
4.1	➤ Warehouse/ Storage Capacity	05	<ul style="list-style-type: none"> ➤ 05 mark will be given if the bidder possess a ware house having covered area 1500 Sft. or above. ➤ If the bidder possesses ware house having covered area less than 1500 Sft., use the following weightage: 05 x (A/1500), where A is area in Sft. ➤ No marks will be given if the Bidder do not possess ware house to store furniture items.
4.2	➤ Display Center	02	<ul style="list-style-type: none"> ➤ 02 mark will be given if the bidder possess a Display Centre ➤ No marks will be given if the bidder do not possess a Display Centre.
4.3	➤ Manufacturing Facility	03	<ul style="list-style-type: none"> ➤ 03 mark will be given if the bidder possess a manufacturing facility ➤ No marks will be given if the bidder do not possess a manufacturing facility.
4.4	➤ Skilled Manpower	05	<ul style="list-style-type: none"> ➤ 05 mark will be given if the acceptable details of strength/ skilled manpower possessed by the company has been provided. ➤ No marks will be given if the acceptable details of skilled manpower is not provided
4.5	➤ Tools & Machinery	05	<ul style="list-style-type: none"> ➤ 05 mark will be given if the acceptable details of tools & machinery possessed by the company has been provided. ➤ No marks will be given if the acceptable details of tools & machinery is not provided
Note:	<i>Marks for sub-categories from 4.1 to 4.5 above will be assigned based on submitted information, however; bidders may be asked to provide further information/ clarification regarding any category during evaluation process.</i>		

e. Evaluation based on submitted details of sample furniture or visiting the bidder’s manufacturing facility /display center (Max. Marks=30)

- a. All the bidders are required to prepare/produce & submit the details of sample furniture items either available at their warehouse or made previously for other client/s in the shape of Catalogues, Brochures, Shop Drawings, Photographs and Presentations or any other evidence showing capability of bidder; however, the evaluation committee may ask any bidder to submit a mockup sample during evaluation of bids.
- b. The marks will be assigned keeping in view the following aspects/ parameters of sample furniture based on submitted information:

Sr. No.	Aspects/ Parameters of Sample Furniture	Max. Marks
i)	Material	05
ii)	Dimension/Size	02
iii)	Finish/Polishing/ Colour	03
iv)	Aesthetics/ Innovation	04
v)	Strength & Stability	05
vi)	Durability	02
vii)	Maintenance required	05
viii)	Joints & Connections	04

- c. All the bidders are also required to submit an undertaking (on company’s original letterhead) that he will produce & supply all the furniture items as per approved design, material, colour, specifications & drawings.
- d. The evaluation committee may visit the manufacturing facility/display center or workshop of the potential bidder/s during evaluation of bids in order to determine the capability of the bidder/s to perform the contract.

f. Quality Assurance System/Procedure (Max. Marks=10)

Sr #	Description	Maximum Marks
i)	Supplier’s/Manufacturer’s Quality Assurance System/ Procedure Each bidder has to provide details of initiatives undertaken by the company for Quality Control & Quality Assurance at various stages from manufacturing to supply/delivery of furniture items.	10

5.0 JOINT VENTURE (JV)

1. Joint Venture must comply with the following requirements:-

- a) Following are minimum qualification requirements:-
 - i) The lead partner shall meet not less than 60 percent of all qualifying criteria given heretofore.
 - ii) Each of the partners shall meet not less than 50percent of all the specified qualifying criteria heretofore.
- b) Any change in a JV after qualification, shall be subject to the written approval of the Employer prior to the deadline for submission of bids. Such approval may be denied if:-
 - i) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
 - ii) The new partners to a JV are not qualified individually or as another JV; or
 - iii) In the opinion of the Employer, a substantial reduction in competition would result.
- c) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and any bid shall be submitted with a copy of the JV agreement providing the joint and several liability with respect to the contract.

2 . The qualification of a JV does not necessarily qualify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent firms may qualify if they meet all the qualification requirements and any partner of J.V has requested/shall request for the same and then his qualification shall be subject to the written approval of the Employer.

6.0 UPDATING POST-QUALIFICATION INFORMATION

Constructors shall be required to update the financial, personnel and equipment information used for Post-qualificationat the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of Post-qualification. A bid shall be rejected if the applicant's qualification thresholds are no longer met at the time of bidding.

7.0 OTHER FACTORS

6.1 The Employer reserves the right to:-

- a) Cancel the Post-qualification process and reject all applications.

The Employer shall neither be liable for any such actions.

Annexure-A

Letter of Application

[Letterhead paper of the Applicant including full address, telephone no., fax no., telex no., cable and e-mail address]

Date:.....

To: **Consultant,**
P&D / Procurement Department,
Jinnah Sindh Medical University,
Rafique H.J. Shaheed Road, Karachi
Postal Code 75510
Tel: 021-99205185, Fax. 021-99201372.

Sirs,

1. Being duly authorized to represent and act on behalf of.....
(hereinafter "the Applicant"), and having reviewed and fully understood all the Post-qualification information provided, the undersigned hereby apply to be Post-qualified as a Constructor of the work for the **Repair and Renovation of Lecture Halls of Ground and Fourth Floor at JSMU, Karachi.**
 2. Attached to this letter are copies of original documents defining¹:
 - (a) The Applicant's legal status;
 - (b) The principal place of business; and
 - (c) The place of incorporation (for applicants who are corporations); or
the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
 3. Procuring Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify
-

statements and information provided in this application, or with regard to the resources, experience, and competence of the applicant.

4. Procuring Agency and its authorized representatives may contact the following persons for further information², if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) Bids by Post-qualified applicants will be subjected to verification of all information submitted for Post-qualification at the time of bidding;
 - (b) Procuring Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; and
 - (ii) reject or accept any application, cancel the Post-qualification process, and reject applications; and

- (c) Procuring Agency shall not be liable for any such actions and its consequences and under no obligation to inform the applicant of the grounds for actions at 5(b) here above.
6. We certify that the information provided in Post-qualification document is correct and final to the best of our knowledge and nothing contained herein, is contrary to the facts as available with the firm's official record and that Consultant P&D Procurement Department, JMSU, Karachi has complete right to disregard our application should it fail to meet their Post-qualification criteria.
7. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract .
8. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
- (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
- 9.. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)

APPLICATION FORMS

Application Form A-1

General Information

All individual firms applying for Post-qualification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants as required under the PEC Bye-Laws.

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration

NATIONALITY OF OWNERS		
	NAME	NATIONALITY
1.		
2.		
3.		
4.		
5.		

Application Form A-2

Financial Capability

Name of Applicant

*All firms are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the last **three** years.*

ANNUAL TURNOVER		
Year	Turnover (in actual currency)	Equivalent (in millions)
1.		
2.		
3.		

WORKING CAPITAL		
Year	Working Capital (in actual currency)	Equivalent (in millions)
1.		
2.		
3.		

Instructions For Application Form A-3

Particular Experience Record

To Post-qualify, the Applicant shall be required to fulfill the specified requirements applicable to this form.

*Each applicant is required to list similar/comparable contracts of values as per Clause 3.5.2 of this Document for which the Applicant wishes to qualify, undertaken during the last **five (05)** years. The information is to be summarized, using Application Form A-3, for each contract completed or under execution by the Applicant.*

Application Form A-3

Details

of Similar Contracts of Comparable Nature and Complexity

<i>Name of Applicant</i>

Applicants and each partner to an application should provide information on their completed contracts along with taking over certificate.

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to Prequalify
5.	Contract Role (Tick One) (a) Main Contractor (b) Sub- Contractor (c) Member in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Contract Price Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) ___ Years ___ Months

Application Form A-4

Personnel Capabilities

<i>Name of Applicant</i>

*For specific positions essential to contract implementation, Applicants should provide the names of candidate qualified to meet the specified requirements stated for each position in Para 3.5.3. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-5) along with **CVs of candidates**.*

1.	Title of Position: Project Manager
	Name of Candidate
2.	Title of Position: Project Engineer (Civil)
	Name of Candidate
3.	Title of Position: Project Engineer (Electrical)
	Name of Candidate
4.	Title of Position: Surveyor
	Name of Candidate

Application Form A-5

Candidate Summary

<i>Name of applicant</i>

Position		
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

Application Form A-6

Equipment Capabilities

<i>Name of Applicant</i>

The applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to applicants. A separate Form shall be prepared for each item of equipment listed in para 3.5.4 of the Instructions to Applicants.

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

Application Form A-7

Financial Capability

<i>Name of Applicant</i>

Applicants, including each member of a Joint Venture should provide financial information to demonstrate that they meet the requirements stated in the Instructions to applicants. Each applicant must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

*Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the **last three (03) years**, based upon known commitments, projected assets and liabilities in Pak Rupees.*

Financial information in Pak Rs. or equivalent	Actual: previous three (03) year		
	2016-17	2015-16	2014-15
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			
5. Profits before taxes			
6. Profits after taxes			

Continued on next page

Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 3.5.1).

Source of financing	Amount (Pak Rs. or equivalent)
1.	
2.	
3.	
4.	

*Attach audited financial statements for the **last three (03) years** (for individual applicant or each member of Joint Venture).*

In case of Foreign Firms, if audits are not required by the laws of their countries of origin, they shall submit their balance sheets certified by a registered accountant, and supported by copies of tax returns.

Application Form A-9

Joint Venture Summary

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual construction turnover, in terms of work billed to clients,

<p style="text-align: center;">Annual Turnover Data (Construction only; Equivalent in Pak Rupees, Millions)</p>						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
Total:						

Application Form A-10

Additional Information

Name of Applicant

Additional Information

1. Valid Certificate of Registration with Pakistan Engineering Council in the required category/specialization.
2. Certificate of registration with FBR in Income Tax & Sales Tax and Income Tax Return for the last **three** years.
3. An affidavit to the effect that the Applicant has never been black-listed by the government /Semi government or any autonomous body.
4. An affidavit to the effect that all documents / particulars / information given with this Post-qualification document are true.
5. An affidavit to the effect that the Applicant has never indulged in corrupt, fraudulent or collusive practice for procuring contracts.
6. An affidavit to the effect that the firm is not presently involved nor has been in the past in litigation with the Employer. Should this be otherwise the Applicant must provide such details in form A-8 "Litigation History".
7. Any other pertinent information in support of this Post-qualifications should also be furnished.

Disqualification of Constructors,

"The Employer **may** disqualify a constructor, if it finds at anytime, that the information submitted by him concerning his qualification as constructor was false and materially inaccurate or incomplete.