



JINNAH SINDH MEDICAL UNIVERSITY

What is Self Assessment?

Self assessment is an assessment conducted by the institution itself to assess whether programs meet the educational objectives and outcomes with the purpose to improve program's quality and enhancing students learning

Objective of Self Assessment:

Following are the objectives:

- Improve and maintain academic standards
- Enhance students' learning
- Verify that the existing programs meet their objectives and institutional goals
- Provide feedback for quality assurance of academic programs

Elements of a Successful Assessment:

- Purpose identification
- Outcomes identification
- Measurements and evaluation design
- Data collection
- Analysis and evaluation

Mechanism of Self Assessment Reports:

- The QEC initiates the SA one semester prior to the end of the assessment cycle through the Vice Chancellor / Rector Office in which the program is offered
- Upon receiving the initiation letter the department shall form a program team (PT). The PT will be responsible for preparing a self-assessment

report (SAR) about the program under consideration *over a period of one semester*.

- The department shall submit the SAR to the QEC through the concerned Dean/HOD.
- The QEC reviews the SAR *within one month* to ensure that it is prepared according to the required format.
- The Vice Chancellor / Rector forms a program assessment team (AT) in consultation with the QEC recommendations *within one month*.
- The AT comprises of 2-3 faculty members from within or outside the university. The AT must have at least one expert in the area of the assessed program.
- The QEC plans and schedules the AT visit period in coordination with the department that is offering the program.
- The AT conducts the assessment, submits a report and presents its findings in an exit meeting that shall be attended by the QEC, Dean and PT and faculty members.
- The QEC shall submit an executive summary on the AT findings to the Vice Chancellor / Rector.
- The Department shall prepare and submit an implementation plan to QEC based on the AT findings.
- The QEC shall follow up on the implementation plan to ensure departments are adhering to the implementation plan.
- The academic department shall inform the QEC each time a corrective action is implemented.
- QEC shall review the implementation plan once a semester to assess the progress of implementation.

