



## Proforma-2

### Faculty Course Review Report

(To be filled by each teacher at the time of Course Completion)

For completion by the course instructor and transmission to Head of Department of his / her nominee (Dept. Quality Officer) together with copies of the course syllabus outline

<b>Department:</b>		<b>Faculty:</b>			
<b>Course Code:</b>		<b>Title:</b>			
<b>Session:</b>		<b>Semester:</b>	Autumn	Spring	Summer
<b>Credit Value</b>		<b>Level:</b>		<b>Prerequisites</b> :	
<b>Name of Course Teacher</b>		No. of Students	Lecturers	Other (Please State)	
			Seminars		
<b>Assessment Methods please give precise details (no &amp; length of assignments, tests and presentations)</b>					

#### Distribution of Grade/Marks and other Outcomes:

(Adopt the grading system as required)

Undergraduate	Originally Registered	% Grade A	% Grade B	% Grade C	D	E	F	No Grade	Withdrawal	Total
No. of Students										
Post Graduate	Originally Registered	% Grade A	% Grade B	% Grade C	D	E	No Grade		Withdrawal	Total
No. of Students										

**Overview/ Evaluation (Course Co-coordinator's Comments)**

**Feedback:** first summarize, and then comment on feedback received form:

<b>1) Student (Course Evaluation) Questionnaires (filled by QEC)</b>
<b>2) External Examiners or Moderators (if any)</b> <b>(comments of External examiner if any)</b>
<b>3) Curriculum:</b> comment on the continuing appropriateness of the Course curriculum in relation to the intended learning outcomes (course objectives) and its compliance with the HEC Approved / Revised National Curriculum Guidelines <b>(comments by the course teacher)</b>
<b>4) Assessment:</b> comment on the continuing effectiveness of method(s) of assessment in relation to the intended learning outcomes (Course objectives) <b>(comments by the course teacher)</b>
<b>5) Enhancement:</b> comment on the implementation of changes proposed in earlier Faculty Course Review Reports <b>(comments by the course teacher)</b>
<b>6) Outline:</b> any changes in the future delivery or structure of the Course that this semester/term's experience may prompt <b>(by the course teacher)</b>

<b>Name/ Signature</b> _____ <b>(Course Instructor)</b>	<b>Date</b> _____
<b>Name/ Signature</b> _____ <b>(Head of Department)</b>	<b>Date</b> _____