**Graduate of the Year Award**

**Purpose:**

This award is given to a graduate who has demonstrated academic track record throughout his studies, evidence of leadership activities in the college, University, and / or his or her clinical rotation. In addition, the nominee must have some potential to make a significant contribution to their field of study.

**Eligibility:** Total 10 points divided into following filters

1. **Academic Excellence (4 Points):**
   a. Based on academic record throughout the degree program, the students will be identified by exam department (Max. 10 students will be shortlisted based on highest academic excellence throughout the program listed in descending order)

2. **Attendance Record (in the final year- 2.5Points).**
   i. 75-80% (1.5 Points)
   ii. 81-85% (2 Points)
   iii. 85% or above (2.5 Points)

3. **Recommendation from two head of departments (1 Point):**
   i. Heads will be sent the shortlisted nominees for rating on a scale of 1-5. Mean will be added in the final score.

4. **Co-Curricular activities/Leadership traits (1.5 Points):**
   a. Students will be contacted to collect information. Full marks if participated in two or more national/international events.

5. **Indication of potential to make a significant contribution to their field of study (1 Point):**

**Supporting Evidence:**

1. Transcript.
2. Attendance Record
3. Feedback from HoD
4. A write up (2 pages max) from the nominee graduate indicating his participation in curricular activities, achievements and future professional goals.
Mechanism for Nomination and Selection:

1. Exam department will prepare a list of ten potential candidates for consideration based on academic record.
2. Nominated graduates will be asked to provide a write up of their academic achievements, leadership traits and professional goals through QEC office.
3. QEC would send a rating of shortlisted candidates to head of institution. The rating will be covering academic and leadership traits of candidates.
4. QEC would collect attendance record of the nominees.
5. QEC would prepare a tentative list of nominations and send to award committee for final decision.