



JINNAH SINDH MEDICAL UNIVERSITY

SITUATION VACANT

Jinnah Sindh Medical University, Karachi invites applications for the following posts from talented, determined and motivated individuals who desire progress and growth and can meaningfully enhance the progress of this institution.

S.No.	Name of post	Posts	Qualification and experience
1	Controller of Examination (BPS-20) (Regular/ Contract)	01	At least 2 nd Class Masters or equivalent from a HEC recognized University. Minimum ten years of experience of Examination and administration in a reputable University/Institution/Board. Maximum age: 50 years
2	Registrar (BPS-20) (Regular/ Contract)	01	At least 2 nd Class Masters or equivalent from a HEC recognized University with ten years administrative experience in a reputable University / institution / Board or private organization. Tenure: 03 Years
3	Director Planning and Development (BPS-20) (Regular/ Contract)	01	B.E. / MS Engineering from a HEC recognized University with 15 years of relevant experience in Government, autonomous organization, university, Board, or private organization. He should have sound knowledge of project proposal preparation, monitoring and evaluation of development projects and project management and preparation of PC-1. Maximum age: 50 years.
4	Director Works and Services (BPS-20/19) (Regular/ Contract)	01	B.E. / MS Engineering from a HEC recognized University with 15 years of experience in the execution of the development projects, provision of services, procurement and installation of equipment and machinery and other tools and materials and proper maintenance of all works and services. Maximum age: 50 years.
5	Director Institute of Health & Business Management and Social Sciences (Regular/ Contract)	01	Ph.D. from an HEC recognized University / Institution in Social Sciences / Management Sciences with a minimum of 15 years teaching/ research experience in reputable national or international educational institution(s) with at least 15 publications in HEC recognized journals. The applicant should be highly motivated, academically and administratively strong with vast experience of research preferably public sector university/ institution of Higher Education and sound experience of supervision of research at doctoral/ postgraduate levels. Maximum age: 50 years.

6	Director Professional Development Centre (Regular/ Contract)	01	FCPS with at least 05 years experiences in relevant field Maximum age: 50 years.
7	Director Institute of Physical therapy and Rehabilitation (Regular/ Contract)	01	MBBS/ DPT with MS/MD/ FCPS/ PhD./ M.Phil/ Diplomat of American Board or equivalent International terminal qualifications as determined by HEC in the Clinical Medical Science Discipline. 10 years post terminal qualification level teaching/ research experience in relevant discipline in an HEC recognized University or a post-graduate institution. 15 research publications in journals recognized jointly by HEC and PMDC (with at least 03 of these publications in the last five years). Maximum age: 50 years.
8	Director Admissions (Regular/ Contract)	01	MBBS/BDS with Medical / Dental Post-Graduation or Master Degree with 17 years administrative experience in the relevant field in BPS-17 and above in a University/ Institute / Government / Semi-Government / Autonomous body Maximum age: 50 years.
9	Director ORIC (Regular/ Contract)	01	As per HEC criteria http://hec.gov.pk/english/services/universities/ORICs/Documents/ORIC%20Policy.pdf
10	Manager ORIC	01	As per HEC criteria http://hec.gov.pk/english/services/universities/ORICs/Documents/ORIC%20Policy.pdf
11	Assistant Professor Endocrinology (Regular/ Contract)	01	FCPS in Endocrinology / as per PM&DC/ HEC criteria
12	Assistant Professor Rheumatology (Regular/ Contract)	01	FCPS in Rheumatology / as per PM&DC/ HEC criteria
13	Law Officer BPS-17 (Regular/ Contract)	01	At least 2nd Class Master's Degree with L.L.B from a HEC recognized University. Registered with Sindh Bar Council as an Advocate preferably Registered Member of Sindh High Court with 05 years experience concerning to service matters in University / Institute / Government / Semi-Government / Autonomous body.

ELIGIBILITY & CRITERIA: Please visit website <http://www.jsmu.edu.pk/jobs.html> for eligibility and criteria

1. Only Sindh domiciled are eligible.
2. Application should be sent along with two photographs, one set of attested photocopy of relevant documents in a sealed envelope, with three current referral letters and brief curriculum vitae.
3. Incomplete application in any manner will be rejected.
4. All information will be kept confidential.
5. In case of larger number of candidates for any post, a Pre Interview Test (MCQ) will be held to short list the Candidates.
6. Please clearly mention the name of post on the right top of envelope.
7. Institution reserves the right to reject any or all the applications.
8. Only short listed candidates will be entertained for interview.
9. Applicant currently in Government service should apply through proper channel.
10. Every application must carry a pay order of Rs.1500/- (Non-refundable) in favor of Jinnah Sindh Medical University, Karachi.
11. No TA/DA will be admissible.
12. Please Download the application form from website <http://www.jsmu.edu.pk/jobs.html>
13. Women, disability and minority quota will be observed.

Last date for submission of application forms is 12th July 2018 and application should be sent only through courier on the postal address given below.

THE ADVISOR HUMAN RESOURCE (HR)
JINNAH SINDH MEDICAL UNIVERSITY,
RAFIQUI H.J. SHAHEED ROAD, KARACHI.
POSTAL CODE 75510

Note: Applications submitted directly to the office of the Advisor HR will NOT be considered.